



Carey Lambert*

Director Legal Process Engineering

Jackson | 601.969.4665 | clambert@bakerdonelson.com

Carey Lambert serves as Director of Legal Process Engineering where he utilizes his extensive knowledge of project and process management in the deployment of innovative solutions within both the Firm and in-house legal organizations.

Leveraging over 35 years' experience in public and private sector service delivery, Mr. Lambert directs teams specializing in business process management, technology integration, product and service rollouts, business requirements, policies and procedures, analytics, and modeling.

Recent Representative Projects

- Provided in-house law departments with consulting services including operational assessments, process and procedure development, and software selection.
- Designed and implemented customized tools and techniques for managing large matter portfolios, including custom case file databases, collaboration sites, proactive alerts, workload modeling, and projections.
- Participated in the development of the Corporate Legal Operations Consortium's (CLOC) eBook, *Matter Lifecycle Management for Legal Teams*, which provides best practices for effective case management using legal project management principles.
- Implemented cutting-edge contract management resources and tools.
- Spearheaded project management and process improvement services for multiple federal disaster recovery programs in Mississippi, Louisiana, and Texas. Worked with clients to establish and document goals, constraints, risks, monitoring and communications plans. Enhanced client and customer value by introducing tools for the continual analysis of project performance, elimination of errors and minimization of variability in business processes. Implemented executive reporting including dashboards, score cards and trend analyses. Designed staffing model to effectively forecast needs and utilization of resources.
- Provided assessments of processes, procedures and resources utilized by the Information Services and Traffic Engineering Divisions for a large government transportation organization. Projects were associated with the deployment and maintenance of intelligent transportation systems focused on improved traffic flow and incident management.
- Managed IT staff, resources and activities required to service \$11 billion+ student loan portfolio. Key roles included project management, strategic planning, budgeting, capacity planning, business continuity planning and IT audit representation.

Certifications

- Six Sigma Black Belt, Mississippi State University, August 2017
- Lean Certificate, Mississippi State University, December 2014
- Project Management Professional (PMP), August 2009

Education

- B.B.A., Mississippi State University, 1981

* Baker Donelson professional not admitted to the practice of law.